

**2020 NEI Business Meeting Draft  
minutes, version 2 10\_17\_2020  
Sunday, September 13 @5PM**

Via Zoom:  
[https://us02web.zoom.us/j/  
128213347](https://us02web.zoom.us/j/128213347)

Dial up: [+1 929 205 6099](tel:+19292056099)

Meeting ID: [128 213 347](https://us02web.zoom.us/j/128213347)

Volunteer to chair today's meeting in absence of acting chair: Chris T

Attendees: Phil B, Chris T, Jen R, Geri C, Betsy L, Lisa P, Aaron H, Julia (Sunday Night Women's Mtg)

Ask for Timekeeper: Betsy L

Ask for Spiritual Reminder: Geri

Read: Serenity Prayer

Read: 12 Steps & 12 Traditions

Check-ins, to include Sobriety Accountability

Affirm there is a Quorum 5 GR and AR with 3 months sobriety - YES

If needed, vote to allow webmaster to bypass Sobriety requirement for this month, needed: Betsy/Phil 5-0-1

**Ask for volunteers for open service positions:** Chair, Vice Chair, Newsletter Editor, Corresponding Secretary, Outreach Chair, Activities Chair. Newly vacated: database coordinator. No takers, but Julia requested more information and will discuss at her upcoming meetings.

Per last meeting, requested items be first on the agenda:

- **Can NEI cover \$475/month during pandemic?** (Specific focus of the monthly discussion about fundraising ideas) How to get the word out to meetings, email or mentioning at meetings. One member mentioned using the prudent reserve and continue what we're doing. Publish some fresh words in NEI e-bulletin, perhaps that would up donations. Note: \$7.92/meeting would cover expenses. Thank the groups that have already given more prominently in next NEI e-bulletin. How do address individuals who have given? Suggestion: just thank "anonymous" individual donors. Vote: Chris/Geri 6-0-0. Aaron to write template; Chris to fill in with treasurer's numbers.
- **Bylaw Review** (comparison document distributed to NEI members). Plan for next steps? Require Group Rep name to post "live meeting". Are we going to now go through this process via Zoom? If so, how do we get this out? How to communicate the information to the groups. Need to set a meeting time. Put on next agenda.
- **Require each group to name a GR or not to be listed on meeting list?** Require Group Reps to attend NEI? Concern, NEI serves the groups, not vice versa. Rationale: Need to have someone to contact. Require Group Contact to be on meeting list? Corresponding secretary manages this database. Currently, NEI doesn't have anyone in this position; result the database hasn't been updated consistently. **Suggestion:** what if just name, phone, and email. Chris to revisit the form; Aaron to think through a better way to collect Group Contact names.
- Related concern, either here or under webmaster report time: Require Group Rep name to post "live meeting" again on website? Have a separate form for updating information, so that the person doesn't have to fill out an ENTIRE form to change a meeting room? Chris to explore what this means and report back at next meeting.
- When to email out E-bulletin? Should everyone look at e-bulletin? Currently, 10 days AFTER NEI meeting; suggested change be it go out on the 1<sup>st</sup> of the month for consistency. Tabled until next meeting. Jenny and Betsy to review e-bulletin this month for a one-off solution.

**Recording Secretary** – Betsy L., Review draft of August minutes. Accept minutes with edits suggested: Chris/Geri – 4-0-1

**Website** – Chris. Numbers for month 844 users to site, 1 email.

**Telephone Coordinator – Geri**

117 phone calls and 6 volunteer responses.

- Discussion: removal of recorded call for the hotline  
Bill is \$135. Review price. Geri to investigate both.

**Treasurer - Jenny**

- August treasurers report. Nothing out of the ordinary. Usually slow in July and August. Phone bill to be paid automatically be paid monthly. Accept treasurer's report: Betsy/Aaron – 5-0-0.

**Activities Jenny/Lisa**

- Activities Committee Event Guidelines/Fall Gathering follow-up, Lisa, Jenny, Kim and Paul meeting to discuss Fall Gathering. Decided on Zoom only event. Coming up with Topics and slotting in speakers. NEI wants to add topics to add diversity to the program. Lisa and Jenny to finish flyer. Unanimous support for all virtual. Logistics to be determined at next meeting. Intergroup members who are tech savvy may need to Step Up.
- Trivia Nights report, Arya hosted different format with different games. Suggestion again to read statement about non-program people. Lisa to send Chris the language.
- Still need 5 more people for Retreat to run; rules are tightening up. Promote in next E-bulletin. Jenny to send Chris summarized description and it will include scholarship information.

**Group Reps Reports – None.**

**Literature** – Aaron. Jenny will contact Aaron offline if materials are needed for retreat.

**Printing – Report**

Confirm contents of next mailing/timing of E-bulletin.

- Gathering Flyer
- Retreat Flyer
- Contribution recognition
- Reminder of Game Night
- Promote Delaware Valley Event
- Jenny and Betsy to review.

Check out & Serenity Prayer.