

Meeting held on Sunday, January 8, 2017 in AR 100 at Newton-Wellesley Hospital. Meeting convened at 5:00 PM with Serenity Prayer, reading of Twelve Steps and Twelve Traditions, and brief check-ins. Members Present: Patrick D (chair), Michael T, Jenny R, Khloe L (timekeeper), David B, Seth S (spiritual reminder), Lisa P (via telephone), Craig G (via telephone), Wil C (via telephone)

Quorum: 2 elected representatives with 3 months continuous sobriety. **Motion to allow all reps to vote (Michael/Seth): passes 2-0-0.** We have 4 voters.

Committee Reports

- Chairperson (Patrick D) –
- Recording Secretary (David B) – Review of December minutes. Some changes. **Motion to approve (Seth/Michael): passes 4-0-0.**
- Corresponding Secretary – (open)
 - Mailing Report (David and Lisa): The December mailing by USPS was sent to 40 addresses on 01/04/17. It included the September and November minutes and the January newsletter. The email mailing was sent out on 01/05/17 to 278 email recipients and included links to January Newsletter, Sept. and Nov. minutes, 2017 Vermont Weekend Retreats, April 5-7 Attleboro 12-Step Retreat, and February 11th You are Not Alone Valentine's Day Event flyer.
 - Phone Coordinator (Peter S): The answering service received 122 calls in December. The responders returned a total of 8 calls on these topics: 3 calls for info on the Vermont retreat, 1 request for meeting info, 1 request for program info, 1 request for meeting support, 1 request to be removed from the mailing list, and 1 looking for a New Year's Eve "Share-a-Thon".
 - Internet Coordinator (Lisa P): Web Site received a total of 6 messages in December 2016. 5 were inquiries on the Vermont 12-Step weekend and 1 question on how to access telephone or online meetings.
 - Meeting List: Brookline Sunday 7:15 PM meditation meeting before the regular meeting has disbanded. Someone went to Fitchburg meeting but no one was there. Our meeting contact does not respond. Is this meeting still active?
- Treasurer (Michael T) – Review of November Treasury Report. Added special statement about money transferred from the IRC funds and to/from Vermont Scholarship funds. This explains why the profit/loss statements look so different, because the special funds don't show up in the main report. **Motion to accept November report (Seth/Khloe): passes 4-0-0.** Received money from all retreats from the year. 7th Tradition donations are close to budget. Brought in \$3115 for winter retreat. Net income from December is \$584. Year-to-date, budgeted income \$4988. Income is \$1308 above budget due to money earned from IRC. **Motion to accept December financial report (Seth/Khloe): passes 4-0-0.** Addendum for winter 12-Step Retreat in Vermont. We have \$700 in the scholarship fund earmarked for people who couldn't attend winter retreat due to problems out of their control. **Motion to accept Vermont Retreat report (Seth/Michael): passes 4-0-0.**
- Literature (David B) – We haven't sold anything since last month. We currently have \$3,098.25 in literature assets and we have taken in \$1048.75 in literature revenue this fiscal year.
- Activities Committee including Retreats (Peter S) – Activities Committee hasn't met recently. Khloe and Johanny want to join the Activities Committee. Jenny, Peter, Kim, and David are willing to stay on the committee. We have confirmed Grace Church for Feb. 11 for "We Are Not Alone" Valentine's Day event. It's \$20/hour. If there is bad weather, we'll have a telephone meeting instead of a face-to-face meeting. We're all set for Attleboro on April 7-9. We're already getting registrations for Vermont retreat in March. On every flyer is statement about paying by credit card and donating to scholarship fund. We have ANTS confirmed for Spring Gathering on April 22. ABM is coming up last week of July. Someone suggested having a New Year's Eve retreat weekend for Saturday Dec 30 – Sunday Jan 1. We'll see if Attleboro can do that. **Motion to change dates of October and November NEI business meetings to October 15 and November 19 (Seth/Patrick): passes 4-0-0.**

- Outreach and Outreach Committee (Seth S) – Wil reports on Bridgewater MTC meetings. Recently, had 1-3 people at meetings. Wil can continue doing these meetings until the end of January. Who keeps the literature when these meetings close? There is a total of 24 books and a good selection of pamphlets and the Journal. There is a concern that if the meetings close, this stuff will disappear. If it's handed out to inmates, it's still not there for future use. Suggestion to donate some books to prison library and NEI takes remaining books, pamphlets, etc. and stores them for future use. Round Robin discussion. Consensus to donate some books to the library if possible. Wil can check if the library will accept 4-6 used books. For pamphlets and Journal, pass them out among the inmates if we can. We'll leave these meetings on the list. Clarify that they are prison meetings and note that they need outside facilitators. Issue of NEI Google Group – can people not in the Google Group contact us through that email? Google Groups allows non-members to send email but only members can respond. **Motion to allow non-NEI members to join NEI Google Group on a read-only basis. They will not be able to respond until they become a member of NEI (Michael/Seth): passes 4-0-0.**
- ABM Delegate (Seth S) – ABM is coming up at the end of July.
- Newsletter (Craig G) – David will write a blurb on Step 2. Also include a blurb on the meeting call-in number and ask people to participate. Put something in the sidebar about Valentine's Day event. Put something in Newsletter about Attleboro retreat. Election results will be lead article. Proofreaders: Lisa and Khloe.

New Business

1. Extra articles for mailing: 3 flyers for upcoming events did not go into the January mailing. They're being sent in a second mailing. Should NEI pay for postage? It's 40 addresses, so postage is less than \$20. **Motion to pay for postage (Seth/Khloe): passes 4-0-0.**
2. Treatment Center Literature Issue – See Outreach report above.
3. Elections – Does anyone volunteer for positions?
 - a. Seth volunteers for chair. Passes 4-0-0.
 - b. No one volunteers as vice-chair.
 - c. David will remain recording secretary. Passes 4-0-0.
 - d. Michael will remain as treasurer: Passes 4-0-0.
 - e. David will remain literature person: Passes 4-0-0.
 - f. Jenny is interested in Activities Committee chair: Passes 4-0-0.
 - g. Craig is interested in remaining newsletter editor: Passes 4-0-0.
 - h. Corresponding Secretary duties are divided. David will keep printing. Jenny will remain maintaining database. Lisa will continue maintaining meeting list.
 - i. Web Site: two parts to it. Maintaining is and answering emails. Can we divide these up? We'll revisit it next month.
 - j. Phone Coordinator: We'll revisit it next month when we can ask Peter.

Tabled Items

- Open Positions: vice-chair, web site coordinator, telephone coordinator.

Contents of Mailing for February: Deadline for Printing is Wednesday, January 18

- February Newsletter (Craig G)
- December Meeting Minutes (David B)
- Treasury Report (Michael T)
- January Meeting List (Jenny)

Next NEI Meeting is Sunday, February 12 2017, at 5 PM. Respectfully submitted, David B.