

Meeting held on Sunday, December 11, 2016 in AR 100 at Newton-Wellesley Hospital. Meeting convened at 5:00 PM with Serenity Prayer, reading of Twelve Steps and Twelve Traditions, and brief check-ins. Members Present: Patrick D (chair), Michael T, Lisa P, Jenny R (timekeeper), Seth S (spiritual reminder), David B, Peter S

Quorum: 3 elected representatives with 3 months continuous sobriety. Only 3 representatives present. We have 3 voters.

#### Committee Reports

- Chairperson (Patrick D) – Review of agenda
- Recording Secretary (David B) – Review of September minutes. **Motion to accept with changes (Seth/Michael): passes 2-0-1.** No minutes from October. Review of November minutes. **Motion to accept with changes (Michael/Seth): passes 3-0-0.**
- Corresponding Secretary – (open) – Report from Lisa P.
  - Mailing Report (David and Lisa): The December mailing by USPS mailing was sent to 40 addresses on 12/05/16. It contained the quarterly financial report, the newsletter, and the flyer on NEI elections. The email mailing was sent out on 12/05/16 to 279 email recipients and included links to Newsletter, Sept Treasury report, January NEI Elections Flyer and December Vermont 12-Step Weekend Flyer.
  - Phone Coordinator (Peter S): The answering service received 131 calls in November. The responders returned 7 calls on these topics: 1 request for meeting info, 2 requests for program info, 1 request for info on meeting out of NEI area, 3 on Vermont retreat.
  - Internet Coordinator (Lisa P): Received 17 email requests: 12 inquiries on Vermont 12-Step weekend, 3 meeting list requests, 1 comment that no one was at a meeting, 1 couldn't find 7th tradition form on web site.
  - Meeting List: Saturday Brookline MA meeting added more details on meeting location.
- Treasurer (Michael T) – Review of October and November treasury reports. Treasurer created a special fund for IRC expenses and income. Bills have been paid and special fund has been closed, but it doesn't show up on the profit/loss statement. It appears to be a \$4000 shortcoming, but it's not. The money was just accounted to a special fund but it was still in the bank. Scholarship fund was \$142.75 at the end of October. \$10,273.23 in account at the end of October. For November, we have \$4000 transferred into general fund. 7<sup>th</sup> Tradition income is up in November, but a little less than we budgeted for in the year. Expense of anorexia is \$2,491.96 vs income of \$2,424.00. Fall retreat, expense is \$1,975.00 and income is \$1,987.50. Unfortunately, surplus income from retreats goes into the scholarship fund, so it doesn't show up in our profit/loss statement even though we make about \$25 per person who goes to a Vermont retreat. Suggestion for Retreat Coordinator to make an addendum page showing income/expense for retreats. Retreat Coordinator and Treasurer will discuss how to show this accurately in our treasury reports. **Motion to accept October report (Seth/Michael): passes 3-0-0.** Discussion of November treasury report. \$180 donation to scholarship fund does not appear on the balance sheet. Michael has not made the "journal" entry for it yet to allocate the money to scholarship fund. He'll fix that. It doesn't affect the amount in our bank account, just which NEI purpose it's allocated for. We'll table the November report until next month. Note: year-to-date net income is actually \$5418.90, \$715.90 over year-to-date budget, taking into account \$4582.55 that was transferred into the NEI account from the IRC fund in October. This transfer of surplus IRC money closed out the IRC fund.
- Literature (David B) – Sold \$267.25 in books and chips to Rita H in Montreal. It will be brought to her in Vermont retreat next weekend. We have sold \$1048.75 in literature so far this fiscal year. We have \$3098.25 in literature inventory.
- Activities Committee including Retreats (Peter S) – We need to have a meeting soon to plan events for 2017. Peter, Jenny, and David are still willing to be on the committee. Kim B is willing and

another woman is interested in helping. Jenny brought a list of upcoming events and holidays. 22 people are registered for the December retreat plus 3 on the waiting list. People are already sending registrations for March. La Salette in Attleboro can give us April 7-9 but everything else is booked up. Consensus is to schedule a retreat at La Salette for April 7-9. Jenny will talk to La Salette to get a contract.

- Outreach and Outreach Committee (Seth S) – Seth bought a speaker to participate by telephone. We also want to get more people so we can communicate by email. Can we set permissions for our Google group to allow some people to receive email but not allow to send?
- ABM Delegate (Seth S) – ABM is scheduled July 25-28 in Framingham. Seth is still willing to be NEI delegate.
- Newsletter (Craig G) – Not present. Craig sent draft of the newsletter. Craig will write an article for Step 1. If we change formats for NEI meetings (i.e. telemeetings), Seth will write an article about it. Jenny will write something about IRC trinkets left over and 40<sup>th</sup> Anniversary of S.L.A.A.

#### Old Business

1. Telephone meeting update: Seth ordered a Bluetooth speaker for NEI meetings. The speaker plugs into something via USB and connects to another telephone via Bluetooth. Chair will be responsible for bringing speaker. We first need to test the speaker, then publish call-in number on NEI website and newsletter. We will try a speaker-phone meeting in January. We can use the same conference number we used for the IRC meetings. What do we do if someone cannot get on the conference line? Suggestion to use email they can contact. Seth will try to setup email to test it.
2. Corresponding Secretary – Update on printer situation: The printer is working now. Had to change toner, but it's printing fine now. Rich K has been printing our labels. Consensus that it's ok if Jenny R maintains the list and contacts Rich K with list of names and addresses for labels every month. We'll use chair and treasurer as backup keepers of the names and addresses.

#### New Business

1. Changes to Meeting, time, call-in, etc: Suggestion to change to 3<sup>rd</sup> Sunday of every month. David will check on room availability.
2. Credit Card Reader Options: People for Vermont want to use credit cards to pay. David will get a card reader to Jenny and he'll give her access to the login. Suggestion to increase the cost of retreats by \$5 to cover costs of credit cards.
3. IRC Revenue Discussion – We sent \$600 check to F.W.S. as \$50/month donation to F.W.S. Should we make another donation to F.W.S. with money from IRC? Hold off on doing this.
4. Request for help starting new meeting – New Hampshire has an intergroup, so he can register with their intergroup or he can register with our intergroup. He can contact Jenny about advice for starting a new meeting.

#### Tabled Items

- November Treasury Report

#### Contents of Mailing for January: Deadline for Printing is Wednesday, December 21

- January Newsletter (Craig G)
- September Meeting Minutes (David B)
- November Meeting Minutes (Peter S)
- Vermont Flyer for 2017 Dates (Jenny)
- "We Are Not Alone" Valentine's Day flyer

Next NEI Meeting is Sunday, January 8 2017, at 5 PM. Respectfully submitted, David B.