

Present: Lisa P, Bob G, Michael T, Jenny R. W, Kim B, Mike G, David B, Rich N. Peter S, Wil C,

The meeting began at 5:07PM with the Serenity Prayer and reading of the Twelve Steps and Twelve Traditions followed by brief check-ins.

Quorum – 6

Spiritual Reminder - Wil C

Timekeeper – Michael T.

Department Reports

- **Chairman** (Patrick D) Not Present Meeting chaired by Lisa P (vice-chairperson)
- **Recording Secretary** (Rich N) October meeting minutes accepted after amended Kim B/Peter S (6-0-0)
- **Corresponding Secretary** – includes Meeting List (Kim) - There was no outgoing correspondence from the NEI chair. Two USPS addresses were added. Two USPS addresses were deleted. Five e-mail recipients were added. Two USPS recipients changed to e-mail.

- **Mailing Report: (Rich N & Lisa P)** - The full October USPS mailing will be sent Nov 12 to 50 recipients. The October Meeting List only will be sent to 124 recipients. E-mail was sent Nov 10 to 204 recipients. The Full mailing included the November NEI Newsletter, September NEI approved Meeting Minutes and the September Treasurer's Report. The e-mailing also included a link for the flyer for the December, Vermont, 12-step weekend and the outreach flyer for group contacts.
- **Internet Coordinator's Report: (Lisa P)** – Web Site information/ Inquiries for October, 2013

October Vermont Weekend Inquiry	2
Professional looking to meeting information for client	1
Outside liaison for MA DOC Treatment Center mtngs. looking for 2 nd liaison & new books for prison mtgs.	1
Co SLAA inquiry	1
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TOTAL	5

- **Phone Coordinator report: (Peter S)** – In October the answering service received 124 calls. 8 callers requested callbacks:

Information on meeting location	2
General info on Vermont Weekend	2
Info on scholarship money for Vermont Weekend	1
Info on refund for Vermont Weekend	1
Meeting list correction	1
Info on purchasing literature	1
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TOTAL	8

We sent out 2 meeting lists from website requests.

- **Meeting List Report: (Lisa P)** – There were no meeting list updates for October
- **From the Mailbox: (Michael T)** – Nothing new at the Mailbox.
- **Treasurer (Bob G.)** – October Treasurer's Report was accepted (Kim B/Peter S) 6-0-0
 - **Photocopying Subcommittee (Patrick)** - absent
- **Literature (David B.)** - Total sales revenue for November was \$137.00
- **Activities Committee including Vermont (open)** – Jenny RW reporting AC met frequently prior to Fall Gathering. A chair is needed for the committee. Next activity is the December Vermont Weekend.
- **Outreach and Committee (vacant)** - no report
- **ABM Delegate (Bob G.)** – ABM for 2013 will be August 5-9 in Houston, Texas. A new NEI delegate will be needed.
- **Newsletter (David B.)** – Quote OK, Proofreaders - Michael T, Peter S.
- **Group Reps Reports (if any)** – Rent issues at the North Quincy men's meeting have been addressed.

Old Business

1. **Activities Chair** – Peter S volunteered to fill position for the rest of the year.
2. Local retreat update: Jenny will lead. Looking for help finding locations for 15-20 people for overnight and food. Peter S and Wil C will help.
3. Web site enhancements: Looking for website talent in fellowship to help with web site design and upkeep.
4. Prison outreach: Wil C met with Roger and is beginning the process of getting clearance. He is also looking for additional help.

New Business

1. Omaha Nebraska Intergroup reach out to NEI for speaker for their April 2014 conference
2. Phone service up to date
3. Online meeting list discussion (Lisa)
4. Outreach discussion and chairman vote
5. Vermont Coordinator Title change to retreat coordinator
6. Fall Gathering
 - a) paying for it - took in \$795 but cost is \$950
 - b) evaluation summary results
 - c) the plan to repay the three conferences we did not pay to ANTS. Do we pay each one when we have a certain balance in the checking account?
7. Does NEI want to do a group inventory?
8. Google Groups - policy of who is on it? Regular attendees of NEI? NEI reps? NEI officers? What about those who may not attend, but who help indirectly, telephone responders, someone who may be on a committee but not regularly attend, etc. The reason this is coming up is Michael H. now a telephone responder, (he attended NEI a few months ago) but he said he will not attend NEI regularly. Keep two lists was result of round robin. One for meeting list and one for officers in NEI.
9. Activities Committee Responsibilities
10. NEI responsibility to groups RE: service positions and rotation. Jenny to write article for Newsletter.

Contents of Mailing for November -deadline for materials to get to Patrick for printing – Wed., November 19th.

1. Newsletter (David)
2. October Meeting minutes (Rich)
3. Flyer on Service positions and suggesting groups elect NEI reps for their meetings.

Tabled Until Next Meeting?

1. Omaha Nebraska Intergroup reach out to NEI for speaker for their April 2014 conference
2. Online meeting list discussion (Lisa)
3. Outreach discussion and chairman vote
4. Vermont Coordinator Title change to retreat coordinator
5. Does NEI want to do a group inventory?
6. Activities Committee Responsibilities

Closing with Serenity Prayer at 7:05PM

Next NEI Meeting is December 8th, 2013