

Meeting held on Sunday, January 13, 2013 in room AR100 of Allen Riddle hall at Newton-Wellesley Hospital. Convened at 5:10 PM. Serenity Prayer, read 12 Steps and 12 Traditions. Brief Check-Ins. In attendance: Lisa P (chair), Bob G, David B, Alex D (spiritual reminder), Kim B (timekeeper)

Quorum Check: 4 elected representatives with 3 months continuous sobriety. No provisional reps present.

Department Reports

- Chairman (Patrick D) – Lisa (vice-chair) filling in. Distribute agenda.
- Recording Secretary (Rich N) – Review of December meeting minutes. **Motion to accept minutes as amended (Kim/Bob): passes 4-0-0.**
- Corresponding Secretary (Kim B.) – There was no outgoing correspondence from the NEI Chair. One USPS address was removed from the mail recipient list. Two USPS addresses were added to the mail recipient list. Four e-mail recipients were added.
 - Mailing Report: (Rich N. & Lisa P.) December informational mailings were sent via USPS from NEI to 85 recipients on January 12th. On January 8th e-mailing was sent out for November and December combined to 163 email contacts. The e-mail included information on the mailing list update and links for updated mailing list flyer, a flyer for the Valentine's day event, NEI Newsletters, Meeting Minutes, and the 2013 Vermont 12-Step Weekends
 - Internet Coordinator Report: (Lisa P) – 11 total messages for December 2012: 1 request for a meeting address, 1 looking for meetings in Boston and Brookline, 1 looking for meetings in Boston, 1 looking for meetings in Nashua, Fitchburg, and Lowell, 1 notification of Natick Tuesday Group not meeting on Christmas, 1 cancellation for December Vermont weekend, 1 from a newcomer for general meeting information, and 4 inquiries about space for the Vermont weekend. 3 total messages for November 2012: 1 request for a meeting address, 1 request from a member looking for materials for a professional, and 1 from a newcomer for general meeting information.
 - Phone Coordinator Report: (Peter S.) – Volunteers were asked to provide more detailed reporting about the calls they return on 12/24/12. In December the answering service received 127 calls. Volunteers had four callers who requested call backs. We sent out 6 meeting lists from web site requests. Of the calls we returned: 2 requested meeting times and locations, 1 request to stop sending newsletter, and 1 request for information about the program.
 - Meeting List Report: (Lisa P.) - A new women's meeting was added focusing on recovering from Love Addiction. Meeting on Friday's at 7:00 p.m. in Newton.
 - From the Mailbox: (Michael T) – Nothing new received at the mailbox.
 - Mailing List Update (Kim B.) – We've received 12 responses to the Mailing list update Flyer. Some people have responded more than once.
- Treasurer (Bob G) – Vermont Weekend did well for income. Paid two phone bills and answering service bills. Paid \$600 to FWS for 2012-2013 Fiscal Year. Total of \$854.50 in 7th tradition contributions. **Motion to accept report (Kim/Alex): passes 4-0-0.**
 - Photocopying Subcommittee (Patrick D) – Not present
- Literature (Rich C) – Not present
- Activities Committee including Vermont (Rosanne R) – 18 people at Vermont Weekend in December. "We Are Not Alone" flyer went out in December. Lisa will speak but we still need a male speaker. Charging \$8 to cover rental of Grace Church. February 22nd is early registration deadline for the March Vermont Weekend. Still need to set a date for Spring Recovery Gathering.
- Outreach and Committee (Alex D) – Still want to target treatment centers, possibly grad programs. How much do we send out and who do we send it to? We'll add to February agenda and discuss when more people are present.

- ABM Delegate (David B) – David has receipt for Lobster Dinner, donated to ABM.
- Newsletter (David B) – David brought drafts. Quote ok. Need to include date of Spring Recovery Gathering. Announce change of date for mailing list updates, if we decide to change it. Lisa and Kim will proofread.
- Group Reps Reports (if any) – None.

Old Business

1. Mailing list update report (Kim, Lisa) – We have a PHP form on the website for automated updates and it's working. Suggestion to update the mailing list response deadline to February 28. We'll put a new flyer into this month's mailing.
2. Local retreat update (David) – David would appreciate help on it. Who is on the committee? Lisa has a list of potential places.
3. Room reservation 2013 – David contacted NWH but hasn't heard back. He will call the reservation numbers outside the room.
4. Rent for Newton-Wellesley Hospital – Still need to discuss with NWH. It may be a donation, but we still need a number. How much past rent do we owe? Last rent payment was \$120 (4 month's rent) in April 2009.

New Business

1. Deadline extension for mailing list returns – Extended until February 28.
2. January activity idea discussion for our little NEI group – David will send email to everyone with potential ideas. Maybe movie at his house in February.
3. New York/New Jersey Share-a-Thon – February 17, they want help with service and they want to promote the workshop to our intergroup. We'll post the announcement on the website. Put it in the newsletter if there is space.

Contents of Mailing for September -deadline for materials to get to Patrick for printing – Wed., Jan 23rd

- Newsletter (David)
- December Meeting Minutes (Rich)
- Treasury Report
- Meeting List
- Mailing List Update Flyer

Tabled Until Next Meeting

- Phone Coordinator - material sent out by phone request
- Website enhancements (Lisa) -
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Closing

Next NEI Meeting is February 10, 2013