

Meeting held on Sunday, November 11, 2012 in room AR100 of Allen Riddle Hall at Newton-Wellesley Hospital. Convened at 5 PM, followed by the Serenity Prayer, 12 Steps and 12 Traditions read, Brief Check-Ins, PRESENT Patrick D, Kim B, , David B, Rosanne R, Alex D, Rich N, Joe F, Lisa P, Peter S. Spiritual reminder RICH N, Timekeeper KIM B
Quorum - 7

Department Reports

- Chairman (Patrick D)
- **Recording Secretary (Rich N)** motion to accept as amended KB/PD 4-0-2
- **Corresponding Secretary - includes Meeting List (Kim)**

There was no outgoing correspondence from the NEI Chair. There were four people removed from the USPS address list and one person added. One person changed to e-mail from USPS mail. There was one e-mail recipient deleted and two e-mail recipients were added.

 - Mailing Report: (Rich N. & Lisa P.) Informational mailings were sent via USPS from NEI to 87 recipients on October 31st. This mailing included the October Meeting List, November 2012 Newsletter, a revised Fall Recovery Gathering Flyer (indicating the new location), the F.W.S. November is Gratitude Month Flyer, and inadvertently included the Draft October NEI minutes instead of the approved September NEI meeting minutes. On October 28 and October 31st e-mailing was sent out to 155 email contacts to inform them of the location change for the Fall Recovery Gathering. No other items were sent via e-mail. The meeting list only was sent via U.S.P.S. to 109 recipients.
 - Internet Coordinator Report: (Lisa P) – Web Site Information/Inquiries for October 2012

Mailing list addition	1
Newcomer looking for meeting near Plymouth	1
TOTAL	2

 - Phone Coordinator Report: (Peter S.) – The answering service received 131 calls. Our responders returned 10 calls. We mailed out 3 meeting lists for internet or phone requests.
 - Meeting List Report: (Lisa P.) - No changes
 - From the Mailbox: (Michael T) – Nothing new received at the mailbox.
- **Treasurer (Bob G.)** not present
- **Photocopying Subcommittee (Patrick)** Overall the purchase of a printer for NEI has resulted in a great deal of savings since being used. It is recommended that budgeting for printing be done for different committees for better accounting.
- **Literature (Rich C)** not present
- **Activities Committee including Vermont (Rosanne)** Gathering a success at Grace Church. Bookmarks went well. All events are planned up to next gathering and some beyond.
- **Outreach and Committee (Cat, Alex)** not present, Alex arrived late
- **ABM Delegate (David B.)** no news to report
- **Newsletter (David B.)** Quote good, 2013 Vermont dates needed. proofreaders Peter and Rich
- Group Reps Reports (if any)- none.

Old Business

1. **Database maintenance mailing list** (Kim) deadline for returns changed From Dec 31, 2012 to Jan 31,2013
 - a. Newsletter Maintenance Update
2. **Website enhancements** (Lisa) no new changes at this time

New Business

1. **Treasurer's disclosure discussion**_Bob G not present - issue of fields in excel not adding correctly therefor Will consider changing to a commercial computer accounting system like Quikbooks or Peachtree. Discussion of prudent reserve needs for NEI.

2. **Interest spring local retreat**—no information yet
3. **Rent at Newton Wellesley Hospital**
4. **Prudent reserve discussion**
5. **Gathering results** 56 attendees, cost \$605.00, \$940.00 registration
6. **Contents of Mailing for September** -deadline for materials to get to Patrick for printing - Wed., Nov 21
 - Newsletter (David)
 - Meeting minutes for Sept and Oct. (Rich)
 - Mailing list update letter
 - 60/40 Flyer

Tabled Until Next Meeting

- Fall Gathering Survey Results.

Closing

Next NEI Meeting is December 9, 2012