

Meeting held on Sunday, August 12, 2012 in room AR100 of Allen Riddle hall at Newton-Wellesley Hospital. Convened at 5:00 PM, followed by the Serenity Prayer, 12 Steps and 12 Traditions. Brief Check-Ins. In attendance: Lisa P (vice-chair), Cathryn C, Alex D, Kim B, David B, Peter S (timekeeper), Rich C, Bob G, Catherine A.

Quorum Check: 4 elected reps with 3 months sobriety. Motion to allow reps without 3 months sobriety to vote (Peter/Kim): passes 4-0-0. We have 5 voting members.

#### Department Reports

- Chairman (Patrick D) - Review agenda
- Recording Secretary (Rich N) – **Motion to accept July minutes as amended (Kim/Bob): passes 4-0-1.**
- Corresponding Secretary (Kim B.) – There was no outgoing correspondence from the NEI Chair. Three USPS addresses were removed from the e-mail recipient list. There was one USPS address change.
  - Mailing Report: (Rich N. & Lisa P.) Informational mailings were sent via USPS from NEI to 90 recipients on July 30th. The NEI Email Mailing was sent out to 156 email contacts on 07/26/12. The USPS and e-mailing included: August 2012 NEI Newsletter, June 2012 Business Meeting Minutes, June (End-of-year Fiscal 2012) Treasury Report, September 28-30th 12-Step Vermont Weekend Flyer. In addition the e-mailing included links for the Picnic Flyer for August 25th. And the meeting list only was sent to 109 recipients.
  - Internet Coordinator Report: (Lisa P) – 7 total inquiries for July 2012: 1 request for meeting address, 1 mailing list address change, 1 with feedback on NEI Bike Ride activity, 1 asking about a meeting on July 4<sup>th</sup>, 1 looking for online meetings, 1 looking for T-accessible meetings, and 1 from a newcomer requesting general meeting information.
  - Phone Coordinator Report: (Peter S.) – We received 135 calls. There were 3 meeting lists sent out. We responded to 14 callers with return calls.
  - Meeting List Report: (Lisa P.) - There were three meeting place changes for Plymouth, a meeting contact change for one Worcester meeting and a meeting format change for another meeting in Worcester for July.
  - From the Mailbox: (Michael T) – We received two items at the Post office box related to meetings outside the NEI area. Senders were contacted and referred to CT Intergroup and FWS.
- Treasurer (Bob G.) – We owe Andover Newton Theological School for previous recovery gatherings. They haven't invoiced us. Treasurer paid for Spring Gathering. **Motion to accept report (Rich C/Peter S): passes 5-0-0.**
  - Photocopying Subcommittee (Patrick) – no report
- Literature (Rich C) – No report sent, but we have enough literature for now. \$185.50 total in sales.
- Activities Committee including Vermont (Rosanne) – 15 people at Vermont weekend in July. Picnic coming up on August 25. Vermont weekend at the end of September, early reg deadline is August 31. World's End hike on October 20. Fall Gathering on November 3. Flyer for World's End hike will be in this month's mailing.
- Outreach Committee (Alex K and Catherine A) – Need to talk to Patrick for direction on outreach.
- ABM Delegate (David B) – Report on finances, etc.
- Newsletter (David B) – Proofreaders are Rich C and Peter S.
- Group Reps Reports (if any) – Quincy Sat AM attendance is up. Sat AM Brookline group is doing a group inventory on August 18. Newburyport Saturday wants external speakers.

#### Old Business

1. Database maintenance of mailing list (Kim) – Purpose is to cleanup mailing list and let people know they should distribute information to their groups. Draft mailing list cleanup form passed

around with Group Registration Form on the back. Also passed with NEI mailing list sign-up form. Should we send Group Registration Form or mailing list sign-up form? Form committee with Kim: David and Lisa. Kim will ask Rosanne too.

2. Google Groups (Lisa and Patrick) – Cleaning up Google Group list. Do we want to ask people if they want to stay on the list, or just remove people who are no longer coming? Round robin discussion. Consensus: remove people who aren't involved in NEI. Kim will send Lisa list of names/email who attend intergroup.

#### New Business

1. Contents of Mailing for August -deadline for materials to get to Patrick for printing – Wed., August, 22nd
  - o Newsletter (David)
  - o Meeting minutes (Rich)
  - o World's End Hike (Rosanne, Lisa, David)
2. Website Renewal – Need to renew our web site hosting by August 27. Discussion of cost: \$74.79 for year. **Motion to renew web site hosting for 1 year (Lisa/Rich C): passes 6-0-0. Motion to renew our domain name for 10 years at \$7.99/year (Lisa/Kim): passes 6-0-0.**
3. Phone Contact for Vermont Weekends (Peter) – Answering service gets a lot of calls for Vermont Weekends. One of the phone volunteers suggested we give contact name and number to responders so they can give it to people who call. Peter will give the Vermont Weekend email address to telephone responders: [vtweekend@slaanei.org](mailto:vtweekend@slaanei.org).
4. ANTS Expenses – We haven't been billed for ANTS space for Spring & Fall Gatherings for a while. Catherine will check what we have paid for and what we haven't. She will also check if we have the space reserved for the Fall Gathering on November 3.
5. Distribution of New Preamble – Distribute it when FWS publishes it on their web site. Discuss again in October.
6. Group Registration with NEI and FWS – NEI has a group registration form, and FWS also has a group registration form. Lisa will put a link to the FWS registration form on the NEI registration form.

#### Tabled Until Next Meeting

1. Newsletter readership marketing ideas

Closing

Next NEI Meeting – Sunday, September 9, 2012 at 5:00 PM in room AR100 at Newton Wellesley Hospital. Respectfully submitted, David B.