

Meeting held on Sunday, October 12, 2008 in room AR100 of Allen Riddle Hall at Newton-Wellesley Hospital. Convened at 5:00 PM. Serenity Prayer, followed by twelve steps and twelve traditions. Brief check-in. In attendance: Eric G (chair), Kim B (spiritual reminder), Ed W, Bruce R (timekeeper), David B, Curtis B, Tim C, Rich N.

#### Department Reports

- Recording Secretary (David B) – Approval of minutes of September 14, 2008 meeting. Replace names with “one member said ...”. Put motions in bold. **Motion to accept as amended Kim/Curtis: passes 6-0-1.**
- Treasurer (Eric G – open) – Treasury report formatted on legal paper. Generated from Access database. Separate budget items for lots of things. No August statement from bank. **Motion to approve new format David/Rich: passes 7-0-0.**
- Outgoing Mail (Kim B) – Mailing was sent on Sept 27. Sent to 105 addresses. The cost per piece was \$0.59 because the weight was over 1 oz.
- Phone coordinator (Richie) – There were a total of 167 calls. All callbacks were made though some did not respond to voice mail with callbacks. There were 23 mailings and most were requests from the Internet. Phone coordinator spoke with volunteers who check and there is no problem with the phone service retrieving messages. Phone coordinator is not familiar with the issue which was brought up regarding folks saying they had a problem with the answering service. *Eric will contact Richie about status of answering service.*
- Internet Coordinator (Lisa P) – In September, we had 14 requests via e-mail: 4 meeting location requests, 5 messages from newcomers with program questions, 3 messages from other intergroups/FWS, 1 request to update NEI contact info with GLBT National Help Center, 1 inquiry from Today Show.
- Mailing List – deferred.
- Vermont Coordinator (Jenny, open) – VT weekend last weekend. About 16 people attended. We have two signups for December already.
- Newsletter (Rich N) – Include dates for December 2008 VT weekend (Dec 19-21). If you know of anyone who would like to write a My Favorite Meeting article, send them to Rich N. *David and Curtis will review newsletter.*
- Activities Committee (Jenny RW, Lisa P, David B, Kim B) – Four people attended the bicycling event. They said they had beautiful weather. Carpool to WNEI conference on October 18. Halloween party coming up on Oct 31. Fall Gathering on Nov 8 at Grace Church. Volunteers needed for speakers, various kinds of help. Need 3 keynote speakers. Need people to moderate tables. We have large hall for church reserved from 11:30 to when? Curtis will help with setup. Activities committee will decide on topics and do planning.
- Literature (Ed W) – Two orders this month. Total of \$137 in sales. Ed has literature for fall recovery gathering (books, 1 year chips).
- Outreach (Tim C) – Contacted a few members to setup outreach committee. Sent out ideas for outreach to people who are interested.
- ABM Delegate (Eric G) – Sent e-mail last week about 3 new pieces of literature. Need feedback by 16<sup>th</sup>. Remind people to send feedback. Literature committee looking into bringing in ideas from 12 concepts about how we operate.
- Meeting List (Bruce R) – Printed 500 copies of new meeting list. *Bruce will talk to Lisa about updating the online meeting list.* Would like to have an e-mail address where people can send corrections electronically. *Lisa will create an alias for meeting list. David will get*

*old group registration forms to Bruce.*

#### Old Business

- Fall Gathering – Lisa bought copies of flyers to pass out at meetings.
- How-to manual – a.k.a. operations manual. Curtis bought draft to meeting. It has introductory material and lots of blank pages. Everyone needs to get their how-to information to Curtis.
- Open positions – Treasurer: **Curtis will help, but he won't take it over. Bruce seconds. Passes 7-0-1.** Vermont Coordinator: No one volunteers. Lisa needs help with answering e-mail. *Kim will help with e-mail on temporary basis. Rich volunteers to put notice about Vermont Coordinator in newsletter.*

#### New Business

- Online access to bank account – Treasurer doesn't always get bank statements in mail. It's handy to get statements online. Treasurer proposes we get online access to bank statements. *Eric will ask if it's possible to get online access.* **Motion to get online access for bank account if we can (Eric/Bruce): passes 8-0-0.**
- WNEI speaker – E-mail from WNEI looking for speaker at 4:00 at conference. There is a 6 month sobriety requirement. This is the closing session speaker. If someone wishes to speak, contact Kim.
- Big Book Step Study Meeting – New SLAA meeting focused on working the 12 steps. Contacts are Eric and Tim. This is a meeting focused on working the steps with a guide. Reads description of meeting. Would like to gather interest from people, then choose time and location (near Somerville). Is this appropriate? Motion to include this information in newsletter. Round Robin discussion on whether or not, and how much to use the AA Big Book. 3<sup>rd</sup> Tradition Issue: no requirement to participate. **Motion to put announcement into newsletter (Eric/Bruce): passes 8-0-0.**

Next NEI Meeting – Sunday, November 9, 2008 at 5:00 PM in AR100, Allen Riddle Building at Newton-Wellesley Hospital. Respectfully submitted, David B.