

Meeting held on Sunday, July 8, 2012 in room AR100 of Allen Riddle hall at Newton-Wellesley Hospital. Convened at 5:15 PM, after discussion of motions for Annual Business Meeting. Serenity Prayer, read 12 Steps and 12 Traditions. Brief Check-Ins. In attendance: Patrick D (chair), Lisa P (vice-chair, spiritual reminder), Rosanne R, Kim B, Bob G, Catherine A, Alex D (timekeeper), David B

Quorum Check: 6

#### Department Reports

- Chairman (Patrick D) - Review agenda
- Recording Secretary (Rich N) – **Motion to accept June minutes as amended (Kim/Lisa): 6-0-0.**
- Corresponding Secretary (Kim B.) – There was no outgoing correspondence from the NEI Chair. Two USPS addresses were removed from the e-mail recipient list. Eight people were added to the e-mail recipient list. One person was added to the USPS mail list. The bulk of changes were from the Spring Gathering.
  - Mailing Report: (Rich N. & Lisa P.) Informational mailings were sent via USPS from NEI to 92 recipients on Wed, July 3. The monthly NEI Email mailing went out to 156 recipients on 07/01/12. The USPS and e-mailing included: July 2012 NEI Newsletter, May 2012 Business Meeting Minutes, Picnic Flyer for August 25th, BMIS Summary Flyer in preparation for July 8th Discussion. In addition the e-mail included links for the May Treasury Report, and July 27-29th 12-Step Vermont Weekend Flyer.
  - Internet Coordinator Report: (Lisa P) – Web Site Information/Inquiries for June 2012
    - Meeting location info. 1
    - Emails from Other Intergroups 1
    - TOTAL 2
  - Phone Coordinator Report: (Peter S.) –We received 122 calls to the answering service in June. There were 11 requests for meeting lists through the web site. There was no report of how many calls volunteers returned.
  - Meeting List Report: (Lisa P.) - There were no meeting list changes for June.
  - From the Mailbox: (Michael T) – Nothing requiring action by corresponding secretary.
- Treasurer (Bob G.) – **Motion to accept year-end financial reports (Kim/Lisa): 6-0-0.**
  - Photocopying Subcommittee (Patrick) – no report, but we're doing well. Patrick will send Excel spreadsheet with expenses to Bob.
- Literature (Rich C) – no report
- Activities Committee including Vermont (Rosanne) – Picnic on August 25 at Beaver Brook reservation in Waltham. Time is 1:00. 11 people signed up for Vermont weekend in July. 10 people showed up at the bike ride event in June. Vermont weekend in September. World's End hike in October 20 in Hingham. Fall Gathering is November 3 at Andover Newton Theological School. Vermont weekend in December. Suggestion to make more event bookmarks and distribute them at Fall Gathering.
- Outreach Committee (open) – No report
- ABM Delegate (David B) – Registered and ready to go to the ABM, July 24-27.
- Newsletter (David B) – David brought drafts. Article on picnic, and another on First Meeting. Proofreaders: Patrick and Catherine.
- Group Reps Reports (if any) – Trinity Episcopal Church in Weymouth is closing, so those meetings will find new locations. Patrick will get an update for the meeting list. Grace Church in Newton has changed their key system, so some groups have trouble getting in. Sunday Weymouth meeting needs support.

Old Business

1. Final budget – Discussion. **Motion to approve budget (Kim/Alex). Approved 6-0-0.**
2. Data base maintenance of mailing list, group rep list, group contact list – Do we want to send something to clean up the USPS mailing list? Suggestion to request people send something to remain on the list. Lisa will provide Kim with flyer used in 2007.
3. Spring Gathering Summary – Review of feedback. Mostly positive. Some suggestions for improvement for next time.
4. Newsletter readership marketing ideas -
5. Outreach – Alex volunteers to be chair. Discussion. **Motion for Alex and Catherine to co-chair outreach committee. Passes 4-0-1.** Patrick will talk to them as outgoing outreach chair.

New Business

1. Donation for ABM Auction (David B) – We'll donate a Legal Sea Foods lobster dinner again.
2. Contents of Mailing for July -deadline for materials to get to Patrick for printing – Wed., July, 18<sup>th</sup>
  - August Newsletter (David B)
  - June Meeting Minutes (Rich/David)
  - Year-End Treasury Report
  - Meeting List
  - Vermont Weekend Flyer for September

Tabled Until Next Meeting

1. Activities budget

Closing

Next NEI Meeting is August 12, 2012