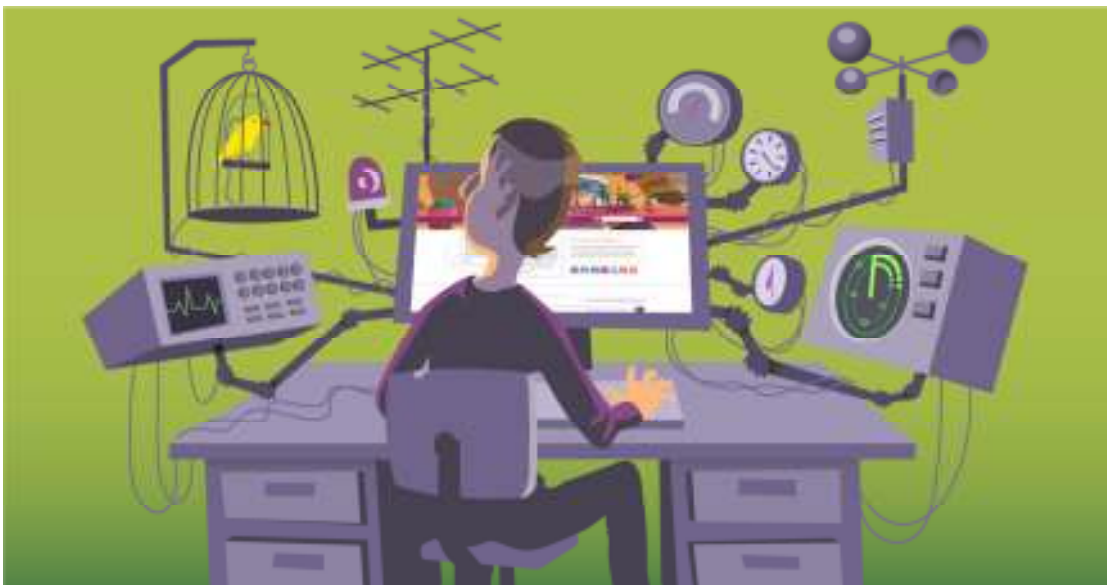# Service at the Intergroup Level

Web Site Coordinator Needed to Carry the Message …Online! NEI has been grateful to have had Lisa serving as our webmaster for many years now, updating information and coordinating email responses to inquiries via the NEI website at http://www.slaanei.org in a timely manner. But Lisa, and others, have pointed out a key tenet of service: rotation of service is essential, bringing into the fold newcomers -- as well as long-timers -- who are ready to give back what has so freely been given to them. Lisa has been continuing to serve as "interim webmaster" but is hoping to help train one or more volunteers to take over the management the website. **What's required?** Six months of continuous sobriety and a willingness to learn and participate in NEI monthly meetings. Whether you're a seasoned techie or a newbie to website design and maintenance, your energy and interest in helping to spread the message of S.L.A.A. recovery via electronic channels is more important than your technology skills. That said, those who have ideas for making the user interface more Smart Phone-friendly or integrating more Apps would be awesome!

There are so many ways to carry the message – we just need messengers. Some of the current responsibilities include:

- ✓ Answering newcomer emails (don't worry we have pre-canned responses you can use).
- ✓ Making regular updates/uploads to website, using Managed WordPress software which is user friendly. Some html knowledge would be helpful, but enthusiasm to learn is just as valuable.
- ✓ Sending out monthly mailings via email. Working with Corresponding Secretary/mailing list coordinator to maintain NEI email list (adds and deletions) – this is managed through Go Daddy email management system.
- ✓ Updating Gravity forms on web site, also through Managed WordPress.

Interested or want more information? Visit the website http://www.slaanei.org and contact the current NEI web site coordinator at info@slaanei.org

Article excerpted from NEI Newsletter April 2018