

The meeting commenced at 5:04PM with the Serenity Prayer followed by reading the Twelve Steps and Twelve Traditions. Brief check-ins ensued.

Present were: Patrick D, Rich N, Kim B, Bob G, Peter S, Michael T, David B, Wil C.

Spiritual reminder – Rich N

Timekeeper – Michael T

Quorum- 6

Department Reports

- **Chairman** (Patrick D) no specific report
- **Recording Secretary** (Rich N) – September meeting minutes draft approved for final distribution as amended. (Kim B/ Wil C) 5-0-1
- **Corresponding Secretary – includes Meeting List** (Kim) – There was no outgoing correspondence from the NEI Chair. One USPS address was added. Two USPS addresses were updated. Two USPS address were deleted. Two e-mail recipients were added. Three e-mail only recipients were deleted.
 - Mailing Report: (Rich N. & Lisa P.) The September USPS mailing from NEI was sent October 13th to 48 recipients. E-mail was sent on September 26th to 197 recipients. The mailing included the October NEI Newsletter, August NEI Meeting Minutes, a flyer for the November 2nd NEI Fall Gathering. The e-mailing also included a link for the flyer for the October Vermont 12-step weekend, the flyer for the WNEI October 19th Workshop, the Flyer for the October 20th Fall Foliage Walk at World’s End.
 - Internet Coordinator Report: (Lisa P) –Web Site Information/Inquiries for September 2013
 - October Vermont Weekend Inquiry 4
 - Looking for address for Boston noon meetings 1
 - Meeting list updates 3
 - Previous member looking for current meetings in Rhode Island 1
 - Newcomer – general meeting information 2
 - Notification of New Meeting Room for Sunday Men’s True Grit Mtg. 1
 - TOTAL 12
 - Phone Coordinator Report: (Peter S.) – In September the answering service received 126 calls.
 - 10 callers requested call backs:
 - General meeting information 5
 - Info on starting a new meeting 1
 - Info on purchasing literature 1
 - Request for info mailed to them 2
 - Info for a spouse 1
 - We sent out 2 meeting lists from web site requests.
 - Meeting List Report: (Lisa P.) - The Friday Night Women’s meeting in Newton changed their meeting start time from 7:00 to 7:15 p.m. and also updated their meeting room to Davis 201. A new meeting was added in Fitchburg on Sunday at 6:00 p.m. The 7:00 p.m. Tuesday Newton Beginners Meeting, and 8:00 p.m. Newton Fundamentals Group have changed a contact listed in the meeting list.
 - From the Mailbox: (Michael T) – Nothing new at the Mailbox
- **Treasurer (Bob G.)** – 8/13 Treasurer’s report presented, discussed and approved 6-0-0 Michael T/Peter S. 9/13 Treasurer’s report was presented, discussed and approved for mailing 6-0-0, Rich N/Peter S.

- Photocopying Subcommittee (Patrick) - Plenty of toner available and saving money compared to outside copying.
- **Literature (David B.)** Total recent sales - \$108.00
- **Activities Committee including Vermont (open)** Looking for Workshop facilitators, refreshments and raffle items for upcoming Fall Gathering.
- **Outreach and Committee (Alex)** - Not present.
- **ABM Delegate (Bob G.)** Bob reports that NEI will need a new ABM delegate for 2014.
- **Newsletter (David B.)** Quote approved. Rich N will submit an article about Giving Back. Proofreaders Michael T and Peter S.
- **Group Reps Reports (if any)** Tues night Weymouth group starting a new workbook by Patrick Carnes called The Recovery Zone 1

Old Business

1. Activities Chair - still vacant
2. Local retreat update - tabled
3. Web site enhancements - tabled
4. Financial discussion - Bob G will share financials on an ongoing basis With Chair and Vice Chair
5. Outreach discussion – see new business

New Business

1. Printing Meeting lists for P.R. - NEI Recommend 1 copy of each article requested and that can be reproduced by the requesting party or group.
2. Bridgewater Institutional Meetings- help requested for an outside (non-prisoner) attendee. NEI recommends an article in the Newsletter
3. Officer position review in light of presentation by K-street last month - will be tabled and discussed in detail next month as necessary. Bylaws state 2 consecutive unexcused absences for NEI Business Meetings are grounds for dismissal from office.
4. Reps/Contacts for each Group. Review draft Flyer to send to all NEI mailing list contacts. 2nd step would be to do group visits for those where we have no reps/contacts. Other purpose of this is preparing in advance for officer and rep elections in Jan. 2014.
5. Omaha, Nebraska Intergroup reach out to NEI for speaker for their April 2014 conference - tabled

Contents of Mailing for October -deadline for materials to get to Patrick for printing – Wed., Oct. 23rd

1. Newsletter (David)
2. September Meeting minutes (Rich)
3. December Vermont weekend flyer (Lisa)
4. Treasury Report for September (Bob G.)
5. October Meeting List (Lisa/Patrick)
6. November FWS Gratitude Month Flyer

Tabled Until Next Meeting?

1. Local retreat update - tabled
2. Web site enhancements - tabled
3. Omaha, Nebraska Intergroup reach out to NEI for speaker for their April 2014 conference - tabled

Closing

Next NEI Meeting is November 10th, 2013