

Meeting held on Sunday, December 9, 2012 in room AR100 of Allen-Riddle Hall at Newton-Wellesley Hospital. Convened at 5 PM, followed by the Serenity Prayer; 12 Steps and 12 Traditions read; Brief Check-Ins; PRESENT Patrick D, Kim B, , David B, Alex D, Peter S, Lisa P, Bob G; Spiritual reminder Lisa P; Timekeeper David B; Quorum - 6

Department Reports

- **Chairman** (Patrick D) -
- **Recording Secretary** (Rich N) –absent, Meeting minutes approved as amended (Peter S/Kim B) 4-0-2.
- **Corresponding Secretary** (Kim B) – There was no outgoing correspondence from the NEI chair. Three USPS addresses were added, two USPS addresses were deleted from the mailing list. Three e-mail addresses were added and two e-mail addresses were deleted from the e-mail distribution list.
 - E-mailing report: (Lisa P) - E-mailings for October were sent out November 11. This mailing included the November Newsletter, the FWS November is Gratitude Month Flyer, the NEI Seventh Tradition sheet, December Vermont Weekend flyer and the approved September NEI meeting minutes.
 - Mailing report: (Rich N & Lisa P) - November informational mailings were sent via USPS from NEI to 87 recipients on December 3. This mailing included December Newsletter, the September and October approved Business meeting minutes the NEI Seventh Tradition sheet, and the NEI Corresponding Secretary letter regarding mailing list recipients' confirmation to remain on NEI mailing list. The November informational e-mailing has not been sent yet.
 - Internet Coordinator report: (Lisa P) – No report for November
 - Phone Coordinator report: (Peter S) – The answering service received 122 calls - our responders returned 11 calls. We mailed out 5 meeting lists for internet or phone requests.
 - Meeting List report: (Lisa P) – no report available
 - From the Mailbox: (Michael T) – Nothing new received at the mailbox.
 - Mailing List update: (Kim B) - We received one response to the Mailing List Update flyer.
- **Treasurer** (Bob G.) – Access program faulty, it's dropping values – postage missing statements, and redone from July 1st. A copy of Quick Books was donated anonymously. Revised Sept Treasurer's Report approved (Kim B/Lisa P) 6-0-0, October Treasurer's Report approved (Kim B/Lisa P) 6-0-0, November Treasurer's Report approved (Kim B/Lisa P) 6-0-0.
 - **Photocopying Subcommittee** (Patrick) – no report
- **Literature** (Rich C) - absent no report
- **Activities Committee including Vermont** (Rosanne) absent, Flyer for Valentines Event is in progress
- **Outreach and Committee** (Cat, Alex) – Cat is taking a leave of absence.
- **ABM Delegate** (David B.) – No report. A new delegate will be needed for the 2013 ABM.
- **Newsletter** (David B.) - Quote approved. No meeting changes. Proofreaders Peter S and Kim B.
- **Group Reps Reports** – Newton Monday Partners in Recovery meeting to be held on Christmas and New Years Eve.

Old Business

1. **Mailing list update report** (Kim B, Lisa P) – Waiting for responses to Corresponding Secretary's letter regarding mailing list updates, No E-mail mailing due to issue with PHP web page.
2. **Website enhancements** (Lisa P) - committee to do site searches for ideas.
3. **Treasurer's** disclosure discussion Lisa and Patrick give heads up on financials. Issue has been resolved.
4. **Local retreat update** – No updates other than there has been positive feedback to have one.

New Business

NEI Business Meeting Room reservation 2013 David B will reserve and ask for a specific rental fee.

Money order fees – For checks written on non-US banks, the bank charges a \$5.00 transaction fee. Group voted that an additional \$5.00 fee would be passed on to participants attending Vermont weekend who write checks from non-US banks.(Bob G/Peter S) 5-0-0 The 2013 Vermont flyer will be updated to include the additional \$5.00 fee for non-US bank checks.

Contents of Mailing for September -deadline for materials to get to Patrick for printing – Wed., Dec 19th

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| ○ Newsletter (David B) | ○ Vermont retreat dates |
| ○ November Meeting minutes (Rich N) | ○ Valentine's Day Event flyer |

Tabled Until Next Meeting

Closing: Next NEI Meeting is January 13, 2013